



# PROSPECTUS

Private Helicopter Pilot Training  
Programme – Level 4

&

Commercial Helicopter Pilot Training  
Programme – Level 5

&

Helicopter Pilot Instructor Training  
Programme – Level 6

Heli-Hire Ltd  
PO Box 332, Ngongotaha, Rotorua, New Zealand  
Phone 0800 HELI-HIRE Toll Free (NZ Only)  
Outside NZ call +64-27-494 7214  
[www.helihire.co.nz](http://www.helihire.co.nz)

## **Who are we?**

Heli-Hire Ltd was established in Ngongotaha, Rotorua in 2003. We operate a fleet consisting of a two Robinson R22 and two Hughes 500 Helicopters. Predominantly, our focus is on training, however, we do a range of other work including lifting, frost protection and fire fighting.

## **Why train with Heli-Hire Ltd?**

- You will learn from qualified instructors who can offer knowledge from a wide variety of backgrounds.
- Our location in Rotorua offers a vast area in which to train including Controlled and Un-Controlled Air Space. Our training ground includes a number of areas in the Bay of Plenty, Waikato and King Country.
- Heli-Hire Ltd is a 7 day a week operation.

We will tailor your course through to a Private Pilots License or to a Commercial Pilots License to suit your requirements as a student. We elect to keep low numbers of students so that the individual student receives more one-on-one tuition, therefore flying more regularly and achieving goals at shorter intervals.

There are two sides to learning to fly a helicopter, theory and practical. While you can commence your flight training prior to doing any of the theory exams, we recommend that you complete your exams prior to the practical aspect, to enable you to concentrate on your flying. As required, we do offer training courses for the theory component. These courses are offered in the mornings to enable you to fly in the afternoons. However, you may find that you are able to self study most papers with a little assistance provided as required, hence saving you money.

Heli-Hire Ltd is committed to ensuring that by the time you obtain your Commercial Pilots License, you will be a competent pilot. The experience of additional flying hours will be advantageous and will teach you more, but with all the knowledge and skills learned, you will be well equipped for safe helicopter flying.

## **How long does it take to obtain a Private Pilots License?**

For a student to train with little or no flight experience to a Private Pilots License will take approximately 5 months full-time on the Private Helicopter Pilot Training Programme. This includes studying the 6 theory courses and committing to obtaining your license in the shortest possible time. Some students elect to complete their license on a part time basis and this typically extends the number of hours required to be ready for the flight test. A Private Pilots License does not enable the holder to provide the service of transporting goods or people for hire or reward.

## **How long does it take to obtain a Commercial Pilots License?**

For a student to start from scratch, with little or no flight experience, and progress through the Private Pilots License, on the Private Helicopter Pilot Training Programme, to the Commercial Pilots License, on the Commercial Helicopter Pilot Training Programme, takes approximately 12 months full-time. This includes studying the 12 theory courses and the commitment to obtain your license in the shortest possible time. Once again, this can be extended beyond this time frame should a student elect to do this course part-time. A Commercial Pilots License enables the student to transport people or goods for hire or reward. A student who completes the Commercial Pilots License will also have been issued with a Private Pilots License.

## **Is there any course requirement?**

Applicants must be at least 18 years old, hold a Class 1 Medical Certificate, and demonstrate the ability to undertake the qualification with a reasonable likelihood of success. Applicants must also meet the New Zealand Civil Aviation Authority (NZCAA) fit and proper person status requirements (production of a character reference and two referee reports) plus criminal record and offence histories from the Ministry of Justice and Land Transport NZ (or international equivalent).

Applicants must provide evidence of the achievement of 12 credits or better at Level 2 NCEA in each of three subjects which must include Mathematics, English, and preferably a Science subject (or demonstrate equivalency). An applicant who does not reach this standard will be required to pass a series of aviation related pre-entry selection tests including an interview.

Applicants for whom English is a second language must have achieved IELTS 6.0 or equivalent and passed the International Civil Aviation Organisation (ICAO) Aviation English Proficiency Test.

## **How do I apply for a place on the course?**

Complete the application form at the rear of this Prospectus. A Heli-Hire Limited staff member will assess your application and be in touch. In most instances, should a place be available to commence training, you will be asked to acquire the appropriate medical at which time a letter of acceptance including a start date will be sent to you.

## **Are there age requirements for flying helicopters?**

You are able to start flying at any age. This is only limited by being able to reach the controls of the helicopter. There is no maximum age for flying. The upper age is dependent upon your ability to continue passing the medical examinations. The minimum age requirements for flying the helicopter are;

- 16 years for first solo
- 17 years to hold a Private Pilots License
- 18 years to hold a Commercial Pilots License

Heli-Hire Limited will accept students of any age from within New Zealand but is restricting enrolments from International Students to those 18 years and older.

## **What are the medical requirements for flying helicopters?**

In general, a good standard of health and good standard of eyesight, either with or without correction lenses, are the requirements for obtaining either a Class II Medical for a Private Pilots License, or a Class I Medical for a Commercial Pilots License. We recommend that you have completed the relevant medical examination prior to commencing your training. There is a list of New Zealand CAA Medical Examiners at [www.caa.govt.nz](http://www.caa.govt.nz) under Medical.

## **Course Structure**

### **Private Pilots License – Private Helicopter Pilot Training Programme – Level 4**

Duration – Approximately 5 months Full-Time  
(Minimum 4 – Maximum 5 ½ Months)

#### Theory Subjects

- Flight Radio Telephony (Required prior to first solo)
- PPL Air Law
- PPL Air Navigation
- PPL Aircraft Technical Knowledge
- PPL Meteorology
- PPL Human Factors

#### Flight Training

- 20 hours Dual instruction
- 15 hours Solo flight time
- 10 hours Cross-country navigation training
- 5 hours Mountainous terrain flight training
- 5 hours Advanced dual instruction

These requirements are New Zealand Civil Aviation Authority minimums prior to sitting a Private Pilots License Flight Test. A private pilot's license will typically take a little longer than the minimum 50 hours, around 60, but how much longer varies from student to student.

Once you have obtained your Private Pilots License, you are able to carry passengers. This license does not allow you to fly helicopters for a living.



## **Commercial Pilots License – Commercial Helicopter Pilot Training Programme – Level 5**

Duration – Approximately 12 months Full-Time  
(Minimum 10 – Maximum 13 Months)

### Theory Subjects – (Additional to Private Pilots License Theory)

- CPL Air Law
- CPL Air Navigation
- CPL Aircraft Technical Knowledge
- CPL Principles of Flight
- CPL Meteorology
- CPL Human Factors

### Flight Training – (Including Private Pilots License Requirements)

- 35 hours Dual instruction
- 35 hours Solo flight time
- 20 hours Cross-country navigation training
- 10 hours Mountainous terrain flight training
- 10 hours Sling load training
- 10 hours Night flight training (optional)\*
- 2 hours Simulated instrument training (optional)\*

\* NB: Night flight training is not compulsory. However, simulated instrument training is compulsory if you elect to do the Night flight training.

These requirements are New Zealand Civil Aviation Authority minimums prior to sitting a Commercial Pilots License Flight Test. Students are typically ready for the Flight Test when they reach the 150 hour minimum flying experience.

Once you have obtained your Commercial Pilots License, you are able to work in the industry and carry passengers and/or freight for hire or reward.



## **C-Cat Instructor Rating – Helicopter Pilot Instructor Training Programme – Level 6**

Duration – Approximately 6 months Full-Time  
(Minimum 5 – Maximum 7 Months)

### Theory Subjects Covered – (No Examination)

- CPL Air Law
- CPL Air Navigation
- CPL Aircraft Technical Knowledge
- CPL Principles of Flight
- CPL Meteorology
- CPL Human Factors

### Flight Training – (Average times for a fresh Commercial Pilots License)

- 100 hours Solo flight time
- 30 hours Dual instruction

The minimum requirements as set out in New Zealand Civil Aviation Authority Rules and Advisory Circular AC 61-18 for a C-Cat Instructor Rating are as follows;

### **Category C flight instructor rating – helicopter**

**Total flight experience:** At least 200 hours in helicopters, which is to include at least the minimum specific flight experience requirements that follow.

**Pilot-in-command:** 150 hours in helicopters

**Instrument:** 7 hours instrument time including at least 5 hours dual instrument instruction in helicopters. A maximum of 5 hours instrument time may be completed in an approved synthetic flight trainer.

**Cross-country:** 40 hours cross-country flight time as pilot-in-command, up to 20 hours of which may be done in aeroplanes with the remaining 20 hours in helicopters. This experience is to include 1 flight of at least 300 nautical miles in a helicopter during which at least 2 full stop landings have been made at intermediate points en-route.

**Mountainous terrain:** 10 hours pilot-in-command in helicopters in mountainous terrain.

**Sling Loads:** 10 hours pilot-in-command in helicopters carrying sling loads.

## Course Fees

The prices quoted are effective from 1 June 2012, are set down as a guide only, and are subject to change without notice. As previously mentioned, some of the flight times may vary and the cost of obtaining your license may increase.

### Private Pilots License

50 Hours Flight Training (R22)	\$ 27,250
1.3 Hours Flight Test (R22)	\$ 709
Flight Test Fees	\$ 400
Aviation Theory Manuals	\$ 309
<b>Aviation Theory Classes</b>	<b>\$ 1,962</b>
Aviation Theory Exams	\$ 372
Aviation Language Proficiency Test - From	\$ 129
Class 2 Medical - From	\$ 200
License Issues	\$ 56
Charts & Publications	\$ 379
CAA Pilots Logbook	<u>\$ 30</u>
<b>TOTAL</b>	<b><u>\$ 31,796</u></b>

NB: There are no hidden costs and all prices include GST (15%)

### Commercial Pilots License *(Including Private Pilots License)*

150 Hours Flight Training (R22)	\$ 81,750
1.5 Hours Flight Test (R22)	\$ 818
Flight Test Fees (PPL & CPL)	\$ 1089
Aviation Theory Manuals	\$ 359
<b>Aviation Theory Classes (PPL &amp; CPL)</b>	<b>\$ 4,620</b>
Aviation Theory Exams (PPL & CPL)	\$ 1176
Aviation Language Proficiency Test - From	\$ 129
Class 1 Medical - From	\$ 200
License Issues (PPL & CPL)	\$ 110
Charts & Publications	\$ 379
CAA Pilots Logbook	<u>\$ 30</u>
<b>TOTAL</b>	<b><u>\$ 90,630</u></b>

NB: There are no hidden costs and all prices include GST (15%)

**Theory courses may be self studied to reduce costs.**

### SPECIAL OFFER

Complete a Commercial Pilots License with Heli-Hire Ltd and you will receive a FREE Hughes 500 type rating valued at \$7475. Conditions apply.



## Helicopter Pilot Instructor Training Programme *(Prices indicative only)*

The following prices are simply a guide and hours for flight will typically vary from student to student. Students are typically ready for the Flight Test when they reach the minimum flying experience.

100 Hours Solo (R22) \$545 per hour	\$ 54,500
25 Hours Dual (R22)	\$ 13,625
Ground Tuition	\$ 1,500
Instructional Techniques Course	\$ 500
1.5 Hours Flight Test (R22)	\$ 818
Flight Test Fee	\$ 1,259
Flight Testing Officers Fee	\$ 450
<b>TOTAL</b>	<b>\$ 71,152</b>

**NB: There are no hidden costs and all prices include GST (15%)**



## **If I wish to withdraw from a course, what is the Heli-Hire Limited refund policy?**

*(Taken from the Education Act 1989-Sect. 236A)*

Withdrawal and refund information – The maximum amount Heli-Hire Limited can retain in the event a student withdraws within the first 8 days of the course is \$500 only. The legislation allows for a Private Training Establishment to retain \$500 or 10%, whichever is the lesser amount. A student can withdraw from any course within 8 days of the first day of enrolment. After 8 days, Heli-Hire Limited will retain 2% of the balance of unused course fees.

## **What are my Accommodation Options?**

Heli-Hire Ltd can provide temporary onsite accommodation FREE (course duration) for single students doing Full-Time training or block hours of training. This accommodation is situated at the hanger where the helicopters are housed and is not suitable for children. The accommodation includes full sleeping, shower, toilet, cooking, dining and lounge facilities. For your comfort, there is also a stereo system and television.

Alternate accommodation in the Rotorua Region is available. Flattening options aren't extremely common and start from \$100 per week, plus expenses. Full board, including meals, can be found from \$150 per week. For a family, the average rental price for a 3 bedroom house is around the \$220 to \$300 per week mark. Most rental properties also require references and a bond of 2 to 4 weeks rent and if you lease a property through an agent, you may be required to pay a letting fee equivalent to 1 weeks rent plus 15% GST.

If a student approaches Heli-Hire Limited regarding accommodation, by way of property rental only, staff will try to ensure the student will obtain several options and report these to the student with some photographic support. Heli-Hire Limited is not responsible for assessing the suitability of accommodation and will not sign leases on behalf of students. It is ultimately be the responsibility of the student to sign and maintain the lease as per the contract which he or she signs.

Heli-Hire Limited will ascertain the students' requirements for number of bedrooms, style of property and location of the property. Heli-Hire Limited will not use an agent to seek out properties on its' behalf but may use Rental Agencies, news papers and the internet in order to obtain the best selection for the student.

For further details, contact David Lealand on 0800-435 444.

## How do I know that I am getting quality training?

The course is approved by the New Zealand Qualifications Authority under the provisions of the Education Act 1989, and Heli-Hire Limited is accredited to teach it.

Heli-Hire Limited has also agreed to observe and be bound by the Code of Practice for the Pastoral Care of International Students published by the Ministry of Education. Copies of the Code are available on request from this institution or from the New Zealand Ministry of Education website at <http://www.minedu.govt.nz>.

## How do I obtain a Student Visa to study in New Zealand?

Following are the requirements for applying for a student visa to study in New Zealand. However, for full details of visa and permit requirements, advice on rights to employment in New Zealand while studying, and reporting requirements are available through the New Zealand Immigration Service and can be viewed on their website at <http://www.immigration.govt.nz>.

The following original documents are required in order for your application to be accepted and decided:

- Your valid passport.
- A fully completed and signed application form with one passport sized photograph that is to be included in the application.
- The processing fee, payable by cheque or credit card number. (This fee varies dependant on country of application and country of residence. The costs are available online).
- Evidence of the Financial Undertaking (or Living Expenses) either:
  - a) A fully completed “Financial Undertaking” form or:
  - b) Evidence of having at least a minimum of \$7000 per year. Note this can be pro-rated. e.g. If the course is 3 months then only \$1750 need be available. If it is a 6 month course, then \$3500 etc. This amount, depending on how long your course will be, has to be available in New Zealand (i.e. a recent bank statement in your name) plus either your valid airline ticket to leave New Zealand or proof of further funds to purchase an outward ticket.
  - c) For Tongan or Western Samoan nationals either “a” or “b” above or a fully completed “Sponsoring a Visitor” form.
- An offer of a place at a New Zealand training or educational establishment. This will be supplied by Heli-Hire Limited.
- Evidence that the course fees have been paid up to a specified date. This will be supplied by Heli-Hire Limited after course fees have been received in New Zealand.
- A written guarantee of accommodation for you here in New Zealand. This will be supplied by Heli-Hire Limited.

An Immigration Officer may request an applicant to present further documents and/or attend an interview. ***Please allow 25 working days for your application to be finalised.*** Please contact us for address details of where to send your completed application to, usually the nearest New Zealand Immigration Branch or New Zealand Embassy or High Commission.

## **Matters Required by the Privacy Act**

The information about you on the application form is collected to determine your eligibility for a Student's Visa or Permit.

The main recipient of the information is the New Zealand Immigration Service of the Department of Labour but it may also be shared with other Government agencies, which are entitled to this information under applicable legislation.

The address of the New Zealand Immigration Service is P O Box 3705 Wellington, New Zealand. This is not where your application should be sent to.

The collection of information is authorised by the New Zealand Immigration Act 1987 and the New Zealand Immigration Regulations 1991. The supply of the information is voluntary, but if you do not supply it then your application is likely to be declined.

You will, if you come to New Zealand, have a right to access the information about you held by New Zealand Immigration Service and to ask for any of it to be corrected if you think that is necessary.

## **What health services am I eligible for?**

Most international students are not entitled to publicly funded health services while in New Zealand. If you receive medical treatment during your visit, you may be liable for the full costs of that treatment. Full details to publicly-funded health services are available through the Ministry of Health, and can be viewed on their website at <http://www.moh.govt.nz>.

## **What if I have an accident while studying?**

The Accident Compensation Corporation provides accident insurance for all New Zealand citizens, residents and temporary visitors to New Zealand, but you may still be liable for all other medical and related costs. Further information can be viewed on the ACC website at <http://www.acc.co.nz>.

## **Must I carry medical and travel insurance?**

International students must have appropriate and current medical and travel insurance for the full duration of study in New Zealand.

## How do I get further information?

If you have any additional questions, or wish to book a trial flight, please don't hesitate to contact us.

## Contact Information for Heli-Hire Limited

***David Lealand***  
***Managing Director/Chief Flying Instructor***

Address	Heli-Hire Limited 93 Brake Road, Ngongotaha, Rotorua, NZ
Postal address	PO Box 332, Ngongotaha, Rotorua, NZ
Phone	0800 HELI-HIRE (Toll Free in NZ Only) 0800 4354 4473 +64-27-494 7214 (Outside NZ)
Fax	+64-7-357 4192
Email	david@helihire.co.nz
Website	www.helihire.co.nz

***Brett Wright***  
***Administrator***  
*(Code of Practice for the Pastoral Care of International Students Co-ordinator)*

Address	Heli-Hire Limited 93 Brake Road, Ngongotaha, Rotorua, NZ
Postal address	PO Box 332, Ngongotaha, Rotorua, NZ
Phone	0800 HELI-HIRE (Toll Free in NZ Only) 0800 435-444 – Leave a message with David +64-27-494-7216 (Outside NZ)
Fax	+64-7-357 4192
Email	m.cutforth@helihire.co.nz
Website	www.helihire.co.nz



## APPLICATION FORM

*Please read the information carefully and complete all the necessary information. Incomplete applications will be returned and will need to be resubmitted when completed in full.*

A. PERSONAL DETAILS	
Title: <i>Please circle</i>	Mr Mrs Miss Ms Other _____
Family Name (Surname):	
Given Name(s):	
Date of Birth	____ / ____ / 19 ____ <i>Day Month Year</i>
Gender: <i>Please circle</i>	Male Female
Postal Address:	
Contact Numbers:	Home:
<i>Include country code if outside NZ.</i>	Other:
Email Address:	
Nationality: <i>Please circle</i>	New Zealand Citizen      New Zealand Resident Australian Citizen      Other
	<i>If other, please specify here:</i>
Do you require Heli-Hire Limited to arrange accommodation?	Yes No
Ethnic Identity:	Pakeha/European      New Zealand Maori Australian      Cook Island Maori Chinese      Japanese British      Other
	<i>If other, please specify here:</i>

**B. FLIGHT TRAINING**

Preferred Course	_____ / _____ / 20 _____
Commencement Date:	Day                      Month                      Year
Preferred Course: <i>Please circle</i>	Private Helicopter Pilot Training Programme ~ Level 4 (PPL) Commercial Helicopter Pilot Training Programme ~ Level 5 (CPL) Helicopter Pilot Instructor Training Programme ~ Level 6 (C-Cat)

**C. PREVIOUS EXPERIENCE**

*If not applicable, please put a line through this section and proceed to section D*

Total Hours:	Rotary: _____ / _____      Plane: _____ / _____ Dual                      PIC                      Dual                      PIC
License: <i>Please circle</i>	PPL CPL ATPL      Country Issued:
Additional Ratings:	

**D. QUALIFICATIONS**

*Please ensure you include a copy of your original results with this application*

Highest School Qualification:	
School:	Year:
Subjects:	1.                      Grade:
	2.                      Grade:
	3.                      Grade:
	4.                      Grade:
	5.                      Grade:
	6.                      Grade:
Have you previously conducted any study at a university or polytechnic? <i>Please circle</i> Yes    No	
If you answered YES to the above, please advise which institute:	
Institute:	
Location:	
Course Studied:	
Duration:	

**E. WORK EXPERIENCE**

Have you had previous paid or unpaid work in the industry? <i>Please circle</i>	Yes	No
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Position: \_\_\_\_\_

Employer: \_\_\_\_\_

Tasks: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_Comments: \_\_\_\_\_  
 \_\_\_\_\_**F. MEDICAL CONDITION**

Do you have any physical disability or medical condition? <i>Please circle</i>	Yes	No
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If you have answered YES, please provide more details:  
 \_\_\_\_\_  
 \_\_\_\_\_

Please note: the relevance of asking for this information is to ensure we are able to meet any special needs.

**G. FIT AND PROPER PERSON**

Have you ever been convicted in any court of law of any transport safety offence in the last five years or are you presently facing charges for a transport safety offence? <i>Please circle</i>	Yes	No
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Have you been convicted of any criminal charge or are you presently facing charges for any criminal offence? <i>Please circle</i>	Yes	No
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If you have answered YES to any of the above, please request a CAA 'Fit &amp; Proper Person' form for your completion.

**H. PERSONAL STATEMENT**Are there any difficulties you are likely to face if you attend this full time course?  
*e.g. family commitment, personal, financial etc* \_\_\_\_\_

Briefly describe why you would like to apply for the course. \_\_\_\_\_

Hobbies/Interests: \_\_\_\_\_

How did you find out about this course? \_\_\_\_\_



## I. REFERENCES

### Previous Employer Details

Company:	
Contact Name:	
Position:	
Contact Numbers:	Home:
<i>Include country code if outside NZ.</i>	Other:

### Verbal Referees (please attach at least one written reference to this application)

*Please note family members are not accepted.*

#### Referee 1

Contact Name:	
Relationship:	
Contact Numbers:	Home:
<i>Include country code if outside NZ.</i>	Other:
Comment:	

#### Referee 2

Contact Name:	
Relationship:	
Contact Numbers:	Home:
<i>Include country code if outside NZ.</i>	Other:
Comment:	

Is there any other relevant information that may affect your application into this course?


## J. DECLARATION

I declare to the best of my knowledge all the information supplied on, and with, this application form is true and complete. I grant my permission for referees and past employers to be contacted and I agree to abide by the conditions of acceptance. I consent to the disclosure of personal information as detailed below.

Applicants Signature:	Date:
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Privacy: Heli-Hire Limited collects and stores information from this form to comply with the requirements of the Ministry of Education, New Zealand Qualifications Authority, Skill New Zealand, Industry Training Organisations and Work & Income New Zealand. The information about students may be supplied to, and sought from, other educational institutions for the purpose of verifying records.

In addition, when required by statute, Heli-Hire Limited releases information to Government agencies such as the New Zealand Police, Department of Justice, New Zealand Immigration, Work and Income New Zealand, and the Accident Compensation Corporation (ACC).

In signing this application form you authorise such disclosure on the understanding that the institute will observe the general conditions governing the release of information, as set out in the Privacy Act 1993. You may see any information held about you and amend any errors in that information. To do that, contact the Chief Flying Instructor, Heli-Hire Limited.

Fees: In signing this application form you undertake to pay all fees as they become due, and to meet any late fees and collection charges associated with debt recovery.

Rules: In signing this application form you undertake to comply with the published rules and policies of Heli-Hire Limited with regard to attendance, academic progress, standard of dress, health and safety and behaviour. Please see the Student Handbook V1.7 for full information.

## OFFICE USE ONLY

Application Accepted:	Yes No
Interview Conducted By:	Date:
Interview Comments:	
Confirmed Start Date:	
Completion Date:	
Heli-Hire Limited CFI	Date: